



## Registration Form 2023/24 Season

Registration Date \_\_\_\_\_

**Student Name** \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_  Male  Female

### **Primary Legal Guardian**

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone \_\_\_\_\_

Primary Email \_\_\_\_\_ Alternate Email \_\_\_\_\_

*Note: The **primary email** will be the studio's main form of contact with you/your family*

### **Other Legal Guardian**

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone \_\_\_\_\_

Email \_\_\_\_\_ Alternate Email \_\_\_\_\_

### **Emergency Contacts:**

Primary Emergency Contact Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_

Other Contacts if Primary Contact cannot be reached:

Name \_\_\_\_\_ Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_

### **Dance History of Student**

Last studio attended (if not Master Ballet Academy) \_\_\_\_\_

Years of Dance \_\_\_\_\_ Type of Dance \_\_\_\_\_ Years of Ballet \_\_\_\_\_ Years of Pointe \_\_\_\_\_

Any current or past injuries we need to be aware of? If so, please explain: \_\_\_\_\_

\_\_\_\_\_

**Tuition**

When enrolling for the school year, there is a \$35 non-refundable registration fee.

MBA accepts Checks, Cash, Debit and all major Credit Cards. (Note: Credit Card transactions will be charged a 3.75% convenience fee)

**Payment plans are a convenience**, Master Ballet Academy’s (MBA) season is Aug 16-May 17, the total sum of the yearly rate is owed and what you agree to pay by registering. We offer payment plans as a convenience. There are added fees per payment plan outside the full year price. Some months / quarters have more weeks / classes than others, but it equals to a full program/full tuition.

All payments are due on or before their due dates. If payments are not received by the due date, after a 7-day grace period, a \$35 late fee will be charged. If payment is not received after 7 business days, the student will not be allowed to take class until tuition is paid.

Tuition is based on the number of hours students sign up to take each week. MBA does not currently offer automatic payments, so it is the responsibility of the Parent/Guardian to make sure payments are made on time. After 7 days of non-payment, the studio will bill a \$35 per week late fee until any balance is paid.

**By initialing below**, you understand that tuition payments must be made on time and understand that after 30 days of non-payment, the studio will bill a \$35 per week late fee. If payment is not received after 7 days, the student will not be allowed to take classes until their tuition is paid. If balance carries over after 30 days, a \$35 per week late fee will be charged.

**Parent/Guardian initials:** \_\_\_\_\_

If, due to the state of affairs in the state/world, Master Ballet Academy’s classes need to go online, tuition will be the same amount unless otherwise determined by the Directors. All tuition will remain non-refundable.

By initialing here, you understand that tuition will remain the same amount if classes go online due to the ever-changing circumstances of the state/world. You also understand that tuition will remain non-refundable.

**Parent/Guardian initials:** \_\_\_\_\_

**Classes**

- Attending All Classes for Level
- Other: If your student(s) will not be registering for all classes in your level (i.e., only taking Saturday classes, or only taking a few classes a week in a level), the classes that you will be attending must be specified at the time of registration.

**If Other**, please list the class names, day of the week, and times:

- 1) \_\_\_\_\_ 2) \_\_\_\_\_
- 3) \_\_\_\_\_ 4) \_\_\_\_\_
- 5) \_\_\_\_\_ 6) \_\_\_\_\_
- 7) \_\_\_\_\_

**Performances and Master Classes**

Participation in *The Nutcracker*, and *Spring Performance* and other performances are not included in tuition. In order to participate in the various performances throughout the season, your account balance needs to be current. Participation in *Slawomir Wozniak’s Nutcracker* is encouraged as part of the season. Summer Intensive classes, Master Classes, Intensives, Private Lessons and anything besides the scheduled classes for each level are not included in tuition. Furthermore, Partnering classes and the Pre-Professional Program have separate tuition/fees.

By initialing below, you understand that *The Nutcracker* and *Spring Performance* and other performance opportunities and Summer Intensive classes, Master Classes, Intensives, and Private Lessons are not included in tuition, your account balance needs to be current in order for your dancer to participate in the performances, and you understand the studio will not offer classes for a period of time in December for those who choose not to participate in the *Nutcracker*. In addition, Partnering classes and the Pre-Professional Program have separate tuition/fees.

**Parent/Guardian initials:** \_\_\_\_\_

## Tuition Payment Options

By registering for Master Ballet Academy's classes, you are committing to an entire season of classes (August – May) and the payment of the full season. While Master Ballet Academy offers payment plans for your convenience, including two-installment plans, quarterly and monthly options, some quarters/months may have less class days than others. However, tuition is based on the entire season overall. Therefore, Master Ballet Academy does not offer prorated payment options for quarters or months based on the number of classes.

By initialing here, you understand that registering for classes means to pay for the entire season. The only exception being in the case of illness or injury with a doctor's note and Director approval.

**Parent/Guardian initials:** \_\_\_\_\_

Tuition Options:

1: **Full Season** (save 4%!): Tuition paid in full at time of registration or by August 16, 2023.

2: **Two-Installment** (save 2%!): Tuition to be paid in two installments  
Payments due August 16, 2023, and January 4, 2024.

3: **Quarterly**: Tuition to be paid in four installments (save \$20 per month)  
Payments due August 16, 2023, October 16, 2023, January 4, 2024, and March 5, 2024.

4: **Monthly**: Tuition to be paid over ten months:  
August 16, September 1, October 1, November 1, December 1, January 4, February 1, March 1, April 1, May 1.

## Sibling Discount

The highest tuition is paid in full. Each additional child receives a 10% discount off their tuition. Boys are not included in the Sibling Discount, as their tuition is already discounted (30% off).

## Private Lessons

Private Lessons are not required and are not included in tuition. They are an additional fee.  
Private lessons have additional requirements / rules.

- Lessons must be paid in full, one week prior to the lesson.
- Cancellations must be 48 hours prior. If later, a \$50 cancellation fee will be charged. Furthermore, if cancellation occurs the day of, no refunds will be given /the full private lesson fee will be owed.

When working with Master Ballet Academy's main faculty, students are only required to pay for the private lesson's cost, not the room rental. However, when working with guest / contract teachers, students will be responsible for paying the guest / contract teachers' fees, which may differ from the cost of Master Ballet Academy's, as well as the cost of the studio rental.

- **Master Ballet Academy faculty rates:**
  - Pre-pro student, private lesson with one student: \$120
  - Non-registered MBA student, private lesson with one student: \$180
  - Semi-private lessons, where more than one student is being taught: starts at \$170 for 2 students. This cost also applies to pas de deux sessions. The cost increases with more students.
- Guest / contract teachers will have their own fees and the student will be responsible for this cost as well as the cost of the studio rental.
  - Master Ballet Academy's studio rental costs are: Studios A, C, E and B are \$30/hour and \$15 for 30-minutes for one student. Each additional student is \$5 more per hour. Studio D is \$40/hour and \$25 for 30-minutes for one student and \$5 more for each additional student per hour.

Rates are subject to change. By initialing here, you understand that private lessons are not required and are not included in tuition costs. In addition, you understand that any lessons taken by your student, whether taught by Master Ballet Academy faculty or by a guest / contract teacher, include fees that are not included in tuition and will be paid separate from tuition.

**Parent/Guardian initials:** \_\_\_\_\_

## Partnering Class:

There is a separate waiver for partnering class.

**Competitions:**

Competitions are not required, but students may wish to have a faculty member as their coach. If your student is doing a competition, regardless of location, and wishes to have a faculty member as a coach with them on site, all accommodations (travel expenses, per diem and hotel) must be paid by the student's parents/guardians for the instructor(s) who will be attending competitions with your child in addition to a coaching fee. In order to register for a competition under the Master Ballet Academy name, students must have the Director's approval. If not, they will still pay to compete, but they will do so as an individual competitor. We sometimes do not have the rate until close to the competition and rates can be around \$500 or more depending on the length of the competition. Sometimes, the studio requires students to have coaches at certain competitions.

By initialing here, you understand that if your student participates in a competition and wants a member(s) of Master Ballet Academy's faculty to be on site as their coach, the student's parents/guardians must pay for all accommodations in addition to a coaching fee.

**Parent/Guardian initials:** \_\_\_\_\_

**Spring Performance** MBA's goal is to offer the best in dance education to their students. Performing is an integral part of this process. Therefore, by registering your student, you agree to have them participate in the Spring Performance show (as long as we are able to have a show based on the current state of affairs in our country/state). If you do not want them to perform, you will need to let the directors know and have their approval by Jan 4th. The fees for the performance cover the cost of the instruction for the piece, costume rentals, costume fittings and other instruction as deemed necessary by the instructors. Fee will be announced by January, though it is typically \$250-\$300.

**Parent/Guardian initials:** \_\_\_\_\_

**Studio Rules**

Students are expected to be on time and respectful to their instructors, employees, guests and each other. They are expected to focus on their hard work during class and have a positive attitude. Disrupting classes is not only rude to the instructor, but it also interferes with proper learning for everyone in class and may cause injuries. If any student is disrupting class in any way, there will be a verbal warning. If the disruption continues, the student will be asked to leave class and a meeting with the parent/guardian will be scheduled. If disruptive behavior persists, the student may be asked to leave the studio.

Please be mindful of the following policies which will be diligently applied in order to provide optimal dance instruction. Following these policies will reduce the noise and distractions within Master Ballet Academy and will help the students focus and achieve their goals.

Please extend respect to your fellow Master Ballet Academy dancers and families by:

- 1) Observing an appropriate noise level while waiting for class
- 2) Picking up after oneself, including drinks, snacks, shoes, etc.
- 3) Supervising all children in the lobby area at all times. Unsupervised children are prohibited without the Director's approval.

Please pick up dancers on time upon completion of classes. Should a parent be running late or encounter an issue with pick-up times, please notify the studio promptly to make arrangements. Please be sure your children obey attire and hair policies. There is also a handbook that students and guardians are required to fill out / sign.

**I understand and will respect the above rules and regulations:**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

I, the undersigned, agree that the above information is correct. I recognize and understand the risks of physical injury inherent in dance training and I am willing to assume those risks. I will not hold Master Ballet Academy, a.k.a. Nina Marlow School of Ballet, or Phoenix Ballet, MBA's GPI, LLC. or any faculty member, employee, guest instructor, or volunteer liable for injuries sustained or illnesses contracted by the participant while in attendance and/or participating in classes in the above-mentioned school. I understand that the student may be physically touched during dance training and/or dance instruction. I will not hold Master Ballet Academy, Phoenix Ballet and its faculty members liable for physical touching, which is incidental to and in the course of dance instruction and training. I agree to indemnify Master Ballet Academy and its faculty members and volunteers of both for all liabilities, costs, and judgments arising from acts of omission committed by me or my child which may result in injury or damage to any person or party.

Signature of Parent/Guardian/non-minor student \_\_\_\_\_ Date \_\_\_\_\_

Print Name of Parent/Guardian/non-minor student \_\_\_\_\_ Date \_\_\_\_\_

**Photo/Media Release**

The studio may use my/my child’s name, likeness, video or photo in marketing, promotional and advertising pieces, including (but not limited to) Master Ballet Academy and Phoenix Ballet’s printed materials/collateral, website, Facebook, Instagram, Twitter, Youtube, etc.

Signature of Parent/Guardian: \_\_\_\_\_ Date \_\_\_\_\_

**Medical Information**

Please list any medical conditions/allergies we should be aware of, as well as any medication that your child is currently taking that we may need to be aware of:

\_\_\_\_\_  
\_\_\_\_\_

Personal Physician/Doctor: \_\_\_\_\_ Phone \_\_\_\_\_

Insurance Company: \_\_\_\_\_

**Emergency Release**

In the event of an emergency, if parent/legal guardian or the emergency contact listed is not available, I give consent to Master Ballet Academy, a.k.a. Nina Marlow Ballet School LLC. to render treatment if necessary and take action as necessary for the health and well-being of my child/children. I affirm that I hold a valid personal health insurance policy sufficient to cover any and all circumstances that may arise from participating at Master Ballet Academy.

Signature of Parent/Guardian: \_\_\_\_\_ Date \_\_\_\_\_

**Level Placement**

Students will be placed in levels according to their age and ability.

By initialing here, I understand that placement is at the discretion of the Master Ballet Academy Faculty and subject to change by the Directors at any time.

Parent/Guardian initials: \_\_\_\_\_

**Attendance**

Regular attendance is important for the learning process. Students are expected to attend every class for which they are enrolled and should arrive 5-10 minutes early to prepare for class; this is important for proper warm-up and stretching. Students consistently late or skipping class may be prone to injuries. Consistent attendance will be a factor in level placement throughout the season. Depending on the class and the instructor's discretion, students may not be admitted to class if they are more than ten minutes late. If late, students should not enter the class in the middle of a combination. Please wait until the music is off to enter the studio. Regular attendance of all classes a student is signed up for is important to their continued success with MBA.

**Make Up Classes and Refunds**

We do not offer make up classes and all tuition is nonrefundable unless you have a doctor’s note and the director’s approval.

Parent/Guardian initials: \_\_\_\_\_

*Subject to change*