



MASTER BALLET ACADEMY
artistic director
Slawomir Wozniak

REGISTRATION FORM • 2016/17 SEASON

Registration Date _____

Level _____

Student Name _____

Age _____ Date of Birth _____

Mother/Legal Guardian

Name _____

Home Address _____

City _____ State _____ Zip _____

Primary Phone _____ Other _____

Email _____

Alternate Email _____

Father/Legal Guardian

Name _____

Home Address _____

City _____ State _____ Zip _____

Primary Phone _____ Other _____

Email _____

Alternate Email _____

Emergency Contacts:

Mother's Work Phone _____ Father's Work Phone _____

Other Contacts if parents cannot be reached:

Name _____ Phone _____ Alt Phone _____

Name _____ Phone _____ Alt Phone _____

Dance History of Student

Last studio attended (if not MBA) _____

Years of Dance _____ Type of Dance _____ Years Ballet _____ Pointe _____

Any current or past injuries we need to be aware of? If so, please explain: _____

Liability Release

All Parents (or dancers, if not a minor) must sign before attending any Master Ballet Academy Classes.

I, the undersigned, agree that the above information is correct. I recognize and understand the risks of physical injury inherent in dance training and I am willing to assume those risks. I will not hold Master Ballet Academy aka Nina Marlow School of Ballet, LLC. or any faculty member, employee, guest instructor, or volunteer liable for injuries sustained or illnesses contracted by the participant while in attendance and/or participating in classes in the above mentioned school. I understand that the student may be physically touched during dance training and/or dance instruction. I will not hold Master Ballet Academy and its faculty members liable for physical touching which is incidental to and in the course of dance instruction and training. I agree to indemnify Master Ballet Academy and its faculty members and volunteers of both for all liabilities, costs, and judgments arising from acts of omission committed by me or my child which may result in injury or damage to any person or party.

Signature of Parent/Guardian/non-minor student _____ Date _____

Print Name of Parent/Guardian/non-minor student _____

Photo/Media Release

The studio may use my/my child’s name, likeness, video or photo in marketing, promotional and advertising pieces, including (but not limited to) Master Ballet Academy and Phoenix Ballet's printed materials/ collateral, website, facebook, instagram, twitter, youtube, etc.

Signature of Parent/Guardian: _____ Date _____

Medical Information

I DO / I DO NOT (please circle) Authorize the administration of Tylenol, Advil, antacid, or similar non-prescription medication, if needed. Dosage / Comments: _____

Please list any medical conditions/allergies we should be aware of, as well as any medication that your child is currently taking: _____

Personal Physician/Doctor: _____ Phone _____

Insurance Company: _____

Emergency Release

In the Event of an emergency if parent/legal guardian or the emergency contact listed is not available I give consent to Master Ballet Academy aka Nina Marlow Ballet School LLC. to render treatment if necessary and take action as necessary for the health and well-being of my child/children. I affirm that I hold a valid personal health insurance policy sufficient to cover any and all circumstances that may arise from participating at Master Ballet Academy.

Signature of Parent/Guardian: _____ Date _____

Level Placement

Students will be placed in levels according to their age and ability. Placement is at the discretion of the Faculty and subject to change by the Directors at anytime. **Parent initials:** _____

Attendance

Regular attendance is important for the learning process. Students are expected to attend every class for which they are enrolled, and should arrive 5-10 minutes early to prepare for class; this is important for proper warm-up and stretching. Students consistently late or skipping class may be prone to injuries. Consistent attendance will be a factor in level placement throughout the season. Depending on the class and the instructor's discretion, students may not be admitted to class if more than ten minutes late. If late, students should not enter the class in the middle of a combination. Please wait until the music is off to enter the studio. Regular attendance to all classes a student is signed up for is important to their continued success with MBA.

Make Up Classes and Refunds

Make up classes are only allowed if the absence was due to illness or injury. A doctor's note is required. All MBA tuition is nonrefundable. **Parent initials:** _____

Tuition

There is a \$35 non-refundable registration fee due at time of registration.

We accept Checks, Cash and all major Credit Cards (credit card transactions will be charged a 2% fee)

All payments are due on or before their due dates. If payments are not received by the due date, after a 5 day grace period, a \$15 late fee will be charged. If payment is not received after 5 business days, the student will not be allowed to take class until tuition is paid. Tuition is based on the number of hours students sign up to take each week. MBA does not currently offer automatic payment, so it is the responsibility of the Parent/Guardian to make sure payments are made.

Parent/Guardian initials: _____

If you are not signed up for "Unlimited Classes" the classes that you register for must be defined at time of registration. A student may not take a class they are not registered for without paying a drop-in fee and, in some cases, without the approval of the Faculty/Director. Please select below:

Unlimited

Other. Please list class names, day of week and times: 1) _____

2) _____ 3) _____

4) _____ 5) _____

6) _____ 7) _____

The Nutcracker and *Spring Performance* participation, Master Classes, Summer Intensive, Private Lessons and anything besides classes in each level are not included in tuition. Please note that Partnering and the Pre-Professional program have separate tuition/fees. **Parent/Guardian initials:** _____

Payment Options

By registering for MBA classes, you agree to commit to an entire season of classes, August - May, and the payment of the full season. While MBA is happy to offer payment plans for your convenience, including 2-installment plans, quarterly and monthly options, some quarters/months may have less class days than others. However, tuition is based on the overall entire season. Therefore, MBA does not offer pro-rated payment options for quarters or months based on number of classes. You agree by registering to pay in full for the entire season. The only exception being an illness or injury with a Doctor's note and MBA Directors approval. **Parent/Guardian initials:** _____

1: Quarterly - tuition to be paid in 4 installments

Need new dates (after IW approves calendar)

2: Two-Installment (save 2%!) - tuition to be paid in 2 installments

Need new dates (after IW approves calendar)

3: Full Season (save 4%!) - paid in full at time of registration or by August 15, 2016.

Monthly payment options are available, but have a convenience fee of \$20 extra per month.

Sibling Discount

The highest tuition is paid in full. Each additional child receives a 10% discount off their tuition. Boys are not included in the Sibling Discount, as their tuition is already discounted.

Spring Performance

MBA's goal is to offer the best in dance education to their students. Performing is an integral part of this process. Therefore, by registering your student, you agree to have them participate in the Spring Performance show. If you do not want them to perform, you will need to let the directors know and have their approval by September 1st. The fees for the performance cover the cost of the instruction for the piece, costume rentals, costume fittings and other instruction as deemed necessary by the instructors. For levels I-III the fee is \$190 , for levels IV-VII the fee is \$250. 50% of the payment is due by October 14th 2016, the other 50% is due by January 27, 2017. **Parent/Guardian initials:** _____

Private Lessons

Private Lessons are not required and are not included in tuition. They are an additional fee. For Master Ballet Faculty the fee is \$85/hr for students taking Unlimited classes. For Students taking part time classes, the fee is \$95/hr. For all other students the fee is \$110/hr. Please note: if you have to cancel a Private Lesson, a 24 hour notice is required or you will owe a \$25 cancelation fee. If you give less than a 5 hour notice, you will owe \$50 unless you have a written doctors note or an emergency as approved by the directors. **Parent/Guardian initials:** _____

Competitions: Competitions are not required but if your student is doing a competition regardless of location, and wish to have a faculty member on site with them as a coach, all accommodations (travel expenses, per diem and hotel) must be paid by the student's parents/guardians for the Instructor(s) who will be attending competitions with your child. In order to register for a competition under the Master Ballet Academy name, students must have the director's approval, if not, they still pay compete, just as an individual. **Parent/Guardian initials:** _____

Studio Rules

Students are expected to be on time and respectful to their instructors, employees, guests and each other. They are expected to focus on their hard work during class and have a positive attitude. Disrupting classes is not only rude to the instructor, it interferes with proper learning for everyone in class and may cause injuries. If any student is disrupting class in any way, there will be a verbal warning. If the disruption continues, the student will be asked to leave class, and a meeting with the parent/guardian will be scheduled. If disruptive behavior persists, the student may be asked to leave the studio.

Please be mindful of the following policies which will be diligently applied in order to provide optimal pre-professional dance instruction. Following these policies will reduce the noise and distractions within Master Ballet Academy, and will help the students focus and achieve their goals.

No parents or non-dancing children will be permitted to watch class except when invited by an instructor, or the dancer has a private dance lesson and/or partnering class. In these instances the participating family is welcome to observe that lesson.

Please extended respect to your fellow MBA dancers and families by:

- 1) Observing an appropriate noise level in the lobby area
- 2) Picking up after ones-self, including drinks, snacks, shoes, etc.
- 3) Supervising all children in the lobby area at all times. Unsupervised children are prohibited without Director's approval.

Please pick up dancers on time upon completion of classes. Should a parent be running late or encounter an issue with pick-up times, please notify the studio promptly to make arrangements.

Please be sure your children obey attire and hair policies.

Thank you in advance for your adherence to the studio policies and its pre-professional image!

I understand and will respect the above rules and regulations:

Parent Signature _____ Date _____

Student Signature _____ Date _____

For Studio use only:
 Level Placement:
 Hours per week:
 Registration Fee payment date:
 Tuition Amount Due:
 Tuition Amount Paid:
 Payment Type:
 Date:

Dress Code: For all classes and rehearsals, students must wear appointed attire.

Girls:	Ballet	Black leotard, Black Motion Wear #2476 (may be purchased from MBA , Dee's Dancewear, or any place that carries that exact leotard.) Pink tights, pink ballet shoes, hair in a neat bun. Elastic Belts required for girls. One will be given at registration. Others may be purchased for \$6 from MBA. (Level I: Light Pink; Level II & III: Hot Pink; Level IV: Turquoise; Level V: Red; Level VI: Black)
	Partnering	Specific skirts required, purchase through MBA for \$10
	Contemporary/Jazz	Modest jazz/booty shorts/pants and tank/contemporary appropriate top
	Other	Character shoes required for Ballroom, Flamenco and Character classes Long Flamenco skirt for Flamenco Class; Yoga Mat for Stretch/Strength
	Saturdays	Any color leotard and tights or jazz pants. Hair must be pulled back.

Boys:	Ballet	Black fitted dance shirt, black full-length, full-footed tights and black ballet shoes.
	Contemporary/Jazz	Modest shorts and shirt/contemporary appropriate top
	Other	Character shoes required for Ballroom, Flamenco and Character classes; Yoga Mat for Stretch/Strength
	Saturdays	Any color solid t-shirt and comfortable shorts or dance tights

For safety reasons students may not wear dangling earrings, watches, bracelets, necklaces, etc. in any of the classes